



Annual General Meeting 2025

11 March 2025

Meeting Opened: 6:30pm

Meeting Chair: Alison Freeman (President)

Minutes: Kate Allred (Treasurer)

Attendance:

Members	Attendees	Apologies
Alison Freeman	Cathy Francis	Emma Godfrey
Kate Allred		Alison Bannister
Ryan Perry		
Mitch Bates		
Katie Howell		
Stanley Teng		
Yara Bloom (online)		

✓Quorum confirmed.

Executive Committee Membership

The below roles were confirmed:

Role	Member	Supporter 1	Supporter 2
President	Alison Freeman	Kate Allred	Ryan Perry
Vice President	Ryan Perry	Kate Allred	Katie Howell
Treasurer	Kate Allred	Alison Freeman	Ryan Perry
Uniform Coordinator	Mitch Bates	Kate Allred	Stanley Teng
Fundraising Coordinator	Yara Bloom	Alison Freeman	Kate Allred

The role of Secretary remains vacant. Alison and Kate will split the duties until a Secretary is elected.

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Seven Hills North Public School Parents and Citizens Association (P&C)

Annual Financial Report

The external financial audit will be presented at the general meeting in April 2025.

Confirmed that no new signatories need to be added to the bank account. The current signatories are:

- Alison Freeman
- Kate Allred
- Ryan Perry

Actions

1. All Executive members will meet before the next general meeting to discuss:
 - a. Allocation of duties to ensure no one is overloaded
 - b. Important dates for 2025
 - c. Creation of resources to support P&C members to step in when needed (e.g. Uniform Shop opening).
2. The role of Secretary will continue to be advertised at each general meeting. Alison and Kate will continue to share this role in the interim.
3. Advertise for people to be on the Uniform Shop Committee to support Mitch with shop opening hours and leave cover.