



# Seven Hills North Public School

A quality education in a caring environment

## Non-Local Primary School Placement Information for Parents

Please read carefully before completing the form

### Application

Non-local enrolment applications include the Application to enrol in a NSW Government school and a non-local enrolment application form. The non-local enrolment application form is developed by the school and requires the applicant to address the selection criteria and provide supporting documentation. A copy of the non-local application is available from the school's administration office or online at:

<https://enrol.education.nsw.gov.au/#/?schoolCode=3053>

### Non-local enrolment

Non-local enrolment applications are considered by the school's enrolment panel reflective of the school's locally developed enrolment policy in line with the Department of Education's General Enrolment Procedures, July 2019.

### Criteria for Non-local Enrolment Applications

Criteria for selecting amongst non-local enrolment applications should be documented and made available, in advance, to parents who are interested in enrolling their children.

Criteria could include factors such as (criteria are listed in a priority order):

- siblings already enrolled at the school
- proximity and access to the school
- medical reasons
- safety and supervision of the student before and after school
- compassionate circumstances
- structure and organisation of the school.

The principal will ensure that the established criteria are applied equitably to all applicants. Parents should be provided with an explanation of the decisions of the placement panel in writing, should they request it.

### Waiting Lists

Waiting lists may be established for non-local students, **if the school is below Department mandated cap levels**. Parents should be advised in writing if their child is to be placed on a waiting list and his or her position on it. The size of the waiting list should reflect realistic expectations of potential vacancies. Waiting lists are current for one year.



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## Application for Non-Local Primary School Enrolment

### *Student Information*

Family Name: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_

Given Name(s): \_\_\_\_\_ Gender: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Parent/carer name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Current school: \_\_\_\_\_

Current scholastic year (K-12): \_\_\_\_\_

### *Non local school placement request*

Proposed scholastic year (K-12): \_\_\_\_\_ Proposed date for enrolment: \_\_\_/\_\_\_/\_\_\_

Please provide reasons for your application for non-local enrolment, based on the school's selection criteria [published at <https://sevenhilln-p.schools.nsw.gov.au/about-our-school/enrolment.html>], and attach supporting documentation:

Please outline any special circumstances that relate to your child's out-of-area application. (Please limit to the space provided)

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When considering this application, we may ask for more information, supporting documents, or arrange an interview.

Signature of parent/carer: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Designated local school: \_\_\_\_\_